

Friends of Acadia

Cadillac Summit Steward Program Coordinator

Pilot Program 2014

Core Responsibilities: The Cadillac Summit Steward Program Coordinator works with the Acadia National Park (ANP) Interpretive Park Ranger and Friends of Acadia (FOA) Conservation Projects Manager as part of a “team” of stewards on Cadillac Mountain in Acadia National Park. The summit provides amazing views and the unique opportunity to showcase special aspects of the park. Stewards will encourage park visitors to practice Leave No Trace principles on the summit and share information on the significance of Cadillac Mountain. Stewards will create a positive presence on the summit during the busiest times of day and year – from September through October, from 10-4 up to 7 days per week.

Cadillac Summit Steward Program Coordinator Duties:

Administrative Duties

- The coordinator is expected to work well with the other members of the Cadillac Summit Stewards Team, assisting with all assigned job duties and collaborative projects.
- The coordinator will help shape the Cadillac Summit Stewards Program by creating, identifying, and/or collecting training resources and interpretive materials, working closely with interpretive park rangers.
- The coordinator will manage two Cadillac Summit Stewards Program Interns. This will include but not be limited to scheduling the staff and assisting with training.
- The coordinator may be expected to give informal presentations about their projects to ANP and FOA staff, as well as interested donors and members of the public.
- The coordinator will complete weekly time cards and turn them in on a timely basis.
- Other duties as assigned.

Engaging the Public

- The coordinator will confidently speak to the public on the following subjects. *For the pilot program, the focus will be on the first 4 items listed.*
 1. **Understand the fragile ecology that struggles to survive on the harsh granite summits and is so impacted by human trampling, knowledge of LNT principles;**
 2. **Understand the glacial geology of the summit where glacial erratics and granite surround the visitors;**
 3. **Direct visitors to the Hawk Watch Volunteer Program, observe the fall raptor migration, knowledge of raptors’ unique patterns & ornithology;**
 4. **Share the human history of the summit from early hotels to military outposts to a cog railroad to a maze of historic trails;**
 5. Understand park programs and events related to night skies, appreciate the endless night sky views seen on moonless nights, knowledge of moon phases;

6. Understand how climate change will reshape the species living on the summit.
- Some training will be provided for this position, but background knowledge in the above list of topics is preferred.

Data Collection

- The coordinator will collect anecdotal data on which of the above topics is most commonly discussed with visitors. The goal for this is to determine if the program topics are too broad. The coordinator will collect anecdotal data on the most effective way in which to share the above topics with visitors (including social media for those not on the summit), document the results of all field tests, and help write a report at the end of the summer.
- The coordinator will collect anecdotal data on visitor behaviors at the summit, document the results of all field tests, and help write a report at the end of the summer.
- The coordinator will collect numbers of visitors on summit at hour marks (10 am/11am) to the best of their ability. Engaging the public is the first priority, but we would like to learn the trends and patterns of visitors on the summit.

Terms of Employment

- This position will be based at Acadia National Park Headquarters on the Eagle Lake Road on Mount Desert Island. The coordinator will work 40 hours/week for seven weeks from approximately September 2nd – October 17th. Pay is \$15/hr. Applicants must have reliable transportation to and from work, and make arrangements for lunch and water.
- The successful applicant will be provided with a Cadillac Summit Steward uniform (TBD), but must supply his/her own footwear, raingear, and pants/shorts appropriate for hiking in all weather conditions at Acadia National Park. Applicants must be capable of carrying at least 10 lbs. of equipment and supplies while hiking. Reasonable accommodations can be made.
- The coordinator will complete a Friends of Acadia employment agreement and National Park Service Volunteer-in-Parks agreement (VIP).
- Friends of Acadia is an Equal Opportunity Employer.

To apply for the Cadillac Summit Steward Program Coordinator position, please send a cover letter and resume by **August 27, 2014** to:

Search Committee – Cadillac Summit Steward Program Coordinator
Friends of Acadia
P.O. Box 45
Bar Harbor, ME 04609

Electronic applications are encouraged; please email the above written materials in PDF format to info@friendsofacadia.org and note Cadillac Summit Steward Program Coordinator in your subject line.

Friends of Acadia is an independent nonprofit organization, founded in 1986. Its mission is to preserve the outstanding natural beauty, ecological vitality and cultural distinctiveness of Acadia National Park and the surrounding communities, and thereby to ensure high quality experiences for visitors and residents. We accomplish this mission through a combination of philanthropy, volunteerism, advocacy, and program innovation, thanks to a dedicated staff and board, and the support of thousands of members and volunteers. Website: <http://friendsofacadia.org>

