



## **Friends of Acadia 2015 Cadillac Summit Steward Coordinator**

**Bar Harbor, Maine**

**Posted 1/23/2015**

**Friends of Acadia** is accepting applications for a seasonal Cadillac Summit Steward Coordinator for the 2015 summer and fall season. The Coordinator works with the Acadia National Park (ANP) Interpretive Park Ranger and Friends of Acadia (FOA) Conservation Projects Manager as part of a “team” of Stewards on Cadillac Mountain in Acadia National Park, the most visited site in the park. The Coordinator will help manage the team of Stewards while working beside them in the field. The Stewards team will assist ANP staff with improving the visitor experience and ecological vitality of Cadillac Mountain. The Coordinator will be stationed on the Cadillac Mountain summit for 1-2 days a week, hiking trails of Cadillac Mountain for 1-2 days a week, and working in the office to perform administrative duties for 1-2 days a week.

### **Duties:**

1. Works well with members of the Cadillac Summit Stewards team and management staff, assisting with all assigned job duties and collaborative projects
2. Co-manages three Cadillac Summit Stewards, which will include but not be limited to:
  - a) Schedules Stewards for rotation on the summit, trails, and office keeping weather in mind
  - b) Collects and documents program activities and data via reports and photos
  - c) Collaborates with park staff to keep the Stewards work plan current as needed
3. Interacts with visitors to offer general park information, hiking trail guidance, maps, and information about Friends of Acadia and Acadia National Park programs. Stewards will learn a basic and broad understanding of the following topics to share with visitors:
  - a) Teaches visitors about the fragile summit environment, the impacts caused by human use, and how to minimize their impact through Leave No Trace principles
  - b) Shares the glacial geology of the summit
  - c) Directs visitors to the Hawk Watch Volunteer Program, understand raptors’ use of the summit
  - d) Shares the cultural history of the summit such as: Native American presence, early hotels, military outposts, the cog railroad, and historic trails
  - e) Shares information about park programs and events related to night skies, appreciate the endless night sky views seen on moonless nights, knowledge of moon phases
  - f) Shares with visitors how climate change will reshape the species living on the summit
4. Collects visitor use and other data, such as:
  - a) Records observations of visitor use and impacts; visitor comments, compliments, and complaints
  - b) Records transportation patterns and events, especially bus use
5. Performs trail maintenance on the summit and trails of Cadillac Mountain, such as:
  - a) Rebuilds cairns and destructs inappropriate cairns and rock art (REQUIRES HEAVY LIFTING)
  - b) Blocks social paths
  - c) Reports trail maintenance needs to ANP Trails Foreman
  - d) Picks up trash as needed
6. Completes daily patrol log of work activities
7. Gives informal presentations about projects to ANP and FOA staff, donors, and the public
8. Works with FOA staff on special events: FOA annual meeting and benefit auction, local parades, and Take Pride in Acadia Day
9. Completes and reports weekly time cards each week
10. Performs other duties as assigned



**Qualifications:** Some initial training will be provided for this position, but knowledge of or willingness to learn about Acadia National Park and Cadillac Mountain's culture, ecology, and trails is preferred. Must be eager and capable to work hard at a socially and physically demanding job, be prepared to be stationed for a full shift on the summit, assertively contact visitors about Leave No Trace, communicate via park radios, work in inclement weather (hot, cold, or wet), hike 5 miles two days a week, be able to lift 50 pounds, and attend to routine tasks. This position may be accommodated to persons with limited mobility if they are content with being stationed on the summit, focusing on visitor interaction and data collection.

Preferential qualifications:

- Excellent communication and people skills
- Interpretive, natural resource, or outdoor recreation coursework helpful
- Familiarity with word processing and data entry
- Patience and a sense of humor
- Flexibility to adapt to quickly changing work demands are preferred

**Requirements:** Valid Driver's License and reliable vehicle for driving to job sites. Applicant must have appropriate personal footgear (closed-toe hiking shoes or boots) and raingear. Applicants must provide their own transportation and will be reimbursed for mileage beyond their daily commute to Acadia National Park Headquarters and/or Cadillac Mountain.

**Period of Service:** June 18<sup>th</sup> – November 8<sup>th</sup>, 40 hours/week. Applicant must be available for the entire season, but reasonable accommodation will be made for intermittent conflicts. Successful applicant must attend Leave No Trace training which includes one night of camping. **Days off:** 2 days/week to be arranged. Hours will vary including occasional early or late shifts for sunrise and/or sunset. Weekend work expected. **Wages:** \$15.00/hr. **Pay period:** Every two weeks. **Housing:** Applicants will be expected to find their own housing on or near Mount Desert Island. **Work Environment:** Much of the work is performed outdoors and may involve moderate risks or discomfort. **Uniforms/Equipment:** Weatherproof jacket, uniform shirts, first aid kits, gloves, and other personal protective equipment provided.

**To Apply:** Email cover letter, resume, and references **all in PDF format** to Paige Steele at [paige@friendsofacadia.org](mailto:paige@friendsofacadia.org). Call Friends of Acadia at (207) 288-3340 or 1-800-625-0321 with questions. Friends of Acadia is an Equal Opportunity Employer.

**Application Deadline:** February 23, 2015

**Friends of Acadia** is an independent nonprofit organization, founded in 1986. Its mission is to preserve the outstanding natural beauty, ecological vitality and cultural distinctiveness of Acadia National Park and the surrounding communities, and thereby to ensure high quality experiences for visitors and residents. Since 1986, FOA has granted more than \$20 million for park and community conservation. The organization has more than 4,000 members, and makes possible the employment of more than 130 workers directly serving Acadia National Park.