

**Friends of Acadia  
Summit Steward**

**2020 Position Description**

**Acadia National Park, Bar Harbor, Maine**

**(2-8 positions available)**

**Application Period: 12/20/2019 – 2/24/2020**



**Friends of Acadia** is accepting Summit Steward applicants for the field season. The Summit Stewards are an interdisciplinary team that works alongside Acadia National Park staff to improve the visitor experience and reduce visitor impacts in the park. Summit Stewards rove the trails of Acadia promoting Leave No Trace stewardship, interpreting the natural and cultural resources, and performing trail maintenance to encourage use of official trails. Summit Stewards spend 3 days per week on trails and summits throughout the park and 2 days per week on Cadillac Mountain's trails and summit.

**Interpretation and Education- 40% of work duties**

1. Communicates well and works effectively with park visitors, members of the Summit Stewards team, and Friends of Acadia (FOA) and Acadia National Park (ANP) staff while assisting with all assigned job duties.
2. Educates and assists visitors on Acadia's trails and summits by: teaching Leave No Trace principles; utilizing interpretation techniques to share the cultural and natural history of ANP; offering trail guidance, first aid, water, maps, and information about FOA and ANP.

**Trails Maintenance- 25% of work duties**

3. Builds rock cairns and destroys misleading cairns and rock art (REQUIRES HEAVY LIFTING) and performs small-scale routine trail maintenance such as: pruning, blocking social paths, picking up trash, blazing, etc.

**Resource Management & Visitor Protection- 25% of work duties**

4. Staffs Cadillac Mountain summit during midday and one sunset per week, including times of inclement weather, to perform duties 1-3 with an added component of traffic monitoring.
5. May conduct or distribute surveys for visitor use monitoring and research projects.
6. May be called upon to provide first aid and assist with ANP search and rescue operations.

**Administration- 10% of work duties**

7. Records daily patrol log of work activities and observations.
8. Assists coordinator with the formal Summit Steward presentation and end-of-season reporting.
9. Assists with ANP and FOA special events: parades, annual meeting, benefit, star party, etc.
10. Performs other duties as assigned.

**Qualifications:**

- Excellent communication skills. Applicant should have the determination to engage and inspire visitors daily.
- Knowledge of interpretation and Leave No Trace principles.

- Excellent time management skills. Applicant should be on time, prepared for field work at the beginning of each shift, and be motivated to self-manage their daily schedule as needed.
- Hiking or other outdoor experience. Must be capable of hiking up to 10 miles per day wearing a pack, working in inclement weather and on steep terrain, and lifting up to 50 pounds.
- Knowledge of or willingness to learn about Acadia National Park, its natural and cultural resources, and its trails and carriage road system.
- Familiarity with word processing and data entry.
- Flexibility to adapt to quickly changing work demands and schedules.
- Possess strong work ethic and ability to work independently and as a team.
- Patience, confidence, and a sense of humor.

**Requirements:**

- Applicant must be available for the entire season.
- Valid Driver's License and reliable vehicle for driving to job sites. Applicants will be expected to use their own automobiles and will be reimbursed for mileage beyond their daily commute to park headquarters.
- First Aid and CPR Certifications.
- Must be able to attend the Leave No Trace Trainer course in June which includes one night of camping.
- Applicant may be subjected to passing a federal background check.

**Uniforms/Equipment:** Summit Stewards maintain appearances consistent with Acadia National Park's uniform and grooming standards. Uniform shirts, jackets, hats, steel-toed boots, first aid kits, backpack, and personal protective equipment are provided. Pants are not provided and must meet uniform standards.

**Period of Service:** Summer position: June 1 – August 21. Fall position: June 1 – November 7. **Hours:** All positions are 40 hours per week. Shifts are regularly from 8 am – 4:30 pm, with one sunset shift. Weekend work expected. Position will have 2 consecutive days off per week. Schedule requests will be considered but not guaranteed. Fall applicants must take off 5 unpaid workdays during the season, to be scheduled with the coordinator.

**Wages:** \$15.00/hr. **Pay period:** Every two weeks. **Housing:** Applicants will be expected to find their own housing.

**Work Environment:** Most of the work is performed outdoors.

**To Apply:** Email cover letter, resume, and references **all in PDF format** to [stephley@friendsofacadia.org](mailto:stephley@friendsofacadia.org) . Call Friends of Acadia at (207) 288-3340 with questions. Friends of Acadia is an Equal Opportunity Employer.

**Application Deadline:** February 24, 2020. Interviews will be conducted on a rolling basis and the position may be filled before the application deadline. Please do not hesitate to submit your application.

*Friends of Acadia is an independent nonprofit organization, founded in 1986. Its mission is to preserve the outstanding natural beauty, ecological vitality and cultural distinctiveness of Acadia National Park and the surrounding communities, and thereby to ensure high quality experiences for visitors and residents.*